

Government of the People's Republic of
Bangladesh
Ministry of Social Welfare
Branch: Administration-1
Bangladesh Secretariat, Dhaka 1000
www.msw.gov.bd

Number: 41.00.0000.016.08.001.18.831

Date: 10/7/2018

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Mr. Md. Shofiqul Islam, Assistant Director (Probation), Department of Social Services, Ministry of Social Welfare has been granted earned leave (ex-Bangladesh) for Travelling to Saudi Arabia for performing Holy Hajj for 45 (forty-Five) days starting from 22 July 2018 to 04 September 2018 or from the date of commencement of leave. The leave is granted under the following terms and conditions:

1. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 2. All expenses relating to the travel will be borne by the concerned officer under above leave;
 3. He will not stay abroad more than the period approved;
 4. The Provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable in case of the said leave.
2. This order is issued with the approval of the competent authority.

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10-Jul-2018

MD.ABUL AMIN
Senior Assistant Secretary
Phone: 9540550
Email: sasadmin1@msw.gov.bd

Number:

Date: 10/7/2018

41.00.0000.016.08.001.18.831/1(14)

Copy for Kind Information and Necessary Action,

1) Foreign Secretary, Ministry of Foreign Affairs, Dhaka. {Attention: Director (consular) with request to issue Note Verbale}.

2) H.E. Ambassador, Saudi Arabia Embassy in Dhaka, House 5 (NE) L, Road 83,

Gulshan-2, Dhaka-1212.

- 3) H.E. Ambassador, Bangladeshi Embassy Saudi Arabia , Po Box 31085, Jeddah 21497, Saudi Arabia.
- 4) Director General, Department of Social Services, Agargaon, Dhaka.
- 5) Director General, Department of Social Services, Agargaon, Dhaka.
- 6) Director General, Department of Immigration & Passport, Agargaon, Sher-e-Bangla Nagar, Dhaka.
- 7) PS to Honorable Minister, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 8) Director, Hazrat Shahjalal (R) International Airport, Dhaka.
- 9) PS to Honorable State Minister, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 10) PS to Secretary, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 11) Chief Accounts Officer, Ministry of Social Welfare, Segunbagicha, Dhaka.
- 12) System Analyst, Ministry of Social Welfare , Dhaka (with request to display in MoSW website).
- 13) Mr. Md. Shofiqul Islam, Assistant Director (Probation), Department of Social Services, Agargaon, Dhaka.
- 14) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.